

Bond Saver Checklist

To avoid being charged for any unexpected cleaning and maintenance costs we recommend consulting the following list of questions before returning your keys and moving out. Boxes may be checked to track your progress.

GENERAL – ALL ROOMS

- Have you cleaned all of the exhaust fans throughout the property?
- Have you dusted all of the air vents?
- Have you washed any venetian blinds?
- Have you removed the flyscreens and cleaned off any dirt, dust, or insects?
- Have you cleaned all of the windows and window sills?
- Have you left all of the doors and doorframes clean and without damage?
- Have you removed any marks left on the walls?
- Have you removed any cobwebs from ceilings and walls?
- Have you cleaned all of the light fixtures and ensured they are free of insects?
- Have you washed all of the floors and skirting boards?
- Have you dusted all of the ceiling fans?
- Have you cleaned all of the mirrors within the property?
- Have you washed or dry-cleaned all of the drapes?
- Have you ensured that all drape strings are attached and functional?

All items on inventory to be clean, undamaged and accounted for.

KITCHEN

- Have you cleaned the oven and grill, and lined them with foil?
- Have you cleaned all of the grease from the drip trays?
- Have you cleaned the range hood, including the filters?
- Have you cleaned out and dusted the cupboards, including the tops?
- Have you cleaned and polished the sinks, taps, and in-sink disposal?
- Have you removed any grease from walls and the backsplash?
- Have you cleaned all of the seating and floors?
- Have you wiped down the dishwasher and removed any food debris from the filter?
- Have you defrosted the refrigerator and cleaned all of the outer and inner surfaces? Leave the door ajar.
- Have you turned off all appliances at the wall?

OUTSIDE AREAS

- Have you weeded the flower beds and any pebbled areas?
- Have you removed any rubbish from the garden or elsewhere on the property?
- Have you emptied and washed all of the garbage?
- Have you ensured that all driveways, carports, garages or other areas where cars may reside are free from oil and grease stains?
- Have you swept the garage floor and removed any cobwebs from the area?
- Have you removed any additional cobwebs from the exterior of the house?
- Have you cleaned and vacuumed the pool and spa, and ensured they are at the correct pH levels?
- Have you accounted for all listed pool equipment and locked it in the garage and/or garden shed?

Mow the lawn and trim the edges within 2 days of vacating the premises. Dispose of any refuse properly—please do not dump grass, tree branches or any other clippings within the garden or behind sheds.

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BATHROOM

- Have you scrubbed all parts of the shower and ensured they are free from soap scum, grime or mildew?
- Have you cleaned all of the grouting?
- Have you washed the shower curtain and/or cleaned the shower screen?
- Have you cleaned all plugholes and removed any debris within?
- Have you wiped down all mirrors and ensured they are streak-free?
- Have you cleaned and emptied all of the drawers and cupboards?
- Have you thoroughly cleaned the toilet in its entirety, including the seat, bowl, and cistern?

LAUNDRY

- Have you cleaned out the washing machine and dryer filter?
- Have you cleaned under the laundry tub and removed any debris from the plughole?
- Have you cleaned and emptied all of the cupboards?

PEST CONTROL

- Have you kept any pets on the premises? If yes, you must have the property professionally treated for flea control, both inside and outside, and produce an invoice/receipt prior to inspection.

CARPETS

- Have any of your carpets been soiled or marked in any way? All such carpets must receive professional cleaning and an invoice/receipt produced prior to inspection. Please be aware that if you elect to use a carpet cleaning company other than the one we recommend you may be held liable for the cost of re-cleaning should the carpets not meet our cleanliness standards.

SERVICES

- Have you disconnected the electricity and finalised your account?
- Have you disconnected the gas utility and finalised your account?
- Have you disconnected your telephone redirect?
- Have you made certain to update your mailing address before moving out?

REMINDERS

Damage that has occurred as a result of neglect must be rectified at your expense prior to inspection.
Rent will continue to be due until all keys have been returned to our office!

This list is for reference purposes only. Additional cleaning may be needed.



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PROPERTICO

Move-Out Charges

Here's what we charge for common items that need to be fixed or replaced when a tenant leaves the property. Please note that these charges are averages. Sometimes the actual charges are higher; sometimes they are lower. We give allowances for normal wear and tear, of course, and for the length of time something has been in use. Replacement charges include labour and parts

Cleaning

Clean refrigerator	\$25.00
Clean stove top	\$10.00
Clean oven	\$40.00
Clean stove hood	\$20.00
Clean kitchen cabinets	\$30.00
Clean kitchen floor	\$15.00
Clean tub/shower surround	\$25.00
Clean toilet and sink	\$15.00
Clean bathroom cabinets & floor	\$20.00
Vacuum through dwelling	\$40.00
Clean greasy parking space	\$40.00

Flooring

Clean carpets (per room)	\$50.00
Deodorize carpet	\$85.00
Replace floor tile	\$250.00

Walls

Cover crayon marks	\$35.00
Repair hole in wall	\$55.00
Replace wall paper (per room)	\$265.00
Repaint (per wall/ceiling)	\$200.00

Doors

Repair forced door damage	\$95.00
Replace door (inside)	\$265.00
Replace door (outside)	\$425.00
Replace sliding glass door (sgl)	\$350.00
Replace sliding glass door (dbl)	\$650.00
Rescreen sliding door screen	\$50.00
Replace sliding door screen	\$150.00

Plumbing

Replace kitchen faucet	\$150.00
Replace shower head	\$130.00
Replace toilet	\$360.00
Replace garbage disposal	\$120.00

Locks

Replace key (door or mailbox)	\$7.00
Replace cylindrical door lock	\$45.00
Replace mailbox lock	\$16.50

Windows and Window Coverings

Replace window blind (sgl)	\$115.00
Replace window pane (dbl)	\$200.00

Miscellaneous

Replace refrigerator shelf	\$25.00
Replace stove/oven knob	\$30.00
Repair ceramic tile	\$95.00
Replace mirror	\$95.00
Replace towel bar	\$44.00
Replace shower curtain rod	\$44.00
Fumigate for fleas	\$185.00
Remove junk and debris	\$150.00
Replace battery (per battery)	\$2.00

Electrical

Replace light bulb	\$5.50
Replace light fixture globe	\$20.00
Replace light fixture	\$85.00
Replace electrical outlet/switch	\$15.00
Replace electrical cover plate	\$4.50



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